

BLOCK PARTIES

CHEYENNE • WY

THURSDAY, JULY 9



**CHEYENNE
NEIGHBORHOOD
NIGHT**

cops and neighbors preventing crime

CHEYENNEPD.ORG/CNN

What is Cheyenne Neighborhood Night?

A community-building event designed to bring neighbors, businesses, and police together in partnership against crime in Cheyenne.

Neighborhood Block Parties

Each year, neighborhood “Block Captains” organize block parties featuring cookouts, live music, and entertainment provided by neighborhood residents with the help of sponsoring Cheyenne businesses, churches, and specialty groups.



Party Planning

- Parties can be what you want them to be - large or small gatherings.
- Cheyenne Police Department units will be in attendance.
- CPD assists with
 - Permits to host the party
 - Water donations
 - Trash pick-up
 - Road closures/barricades
 - T-shirts, aprons, tote bags



Permit Process

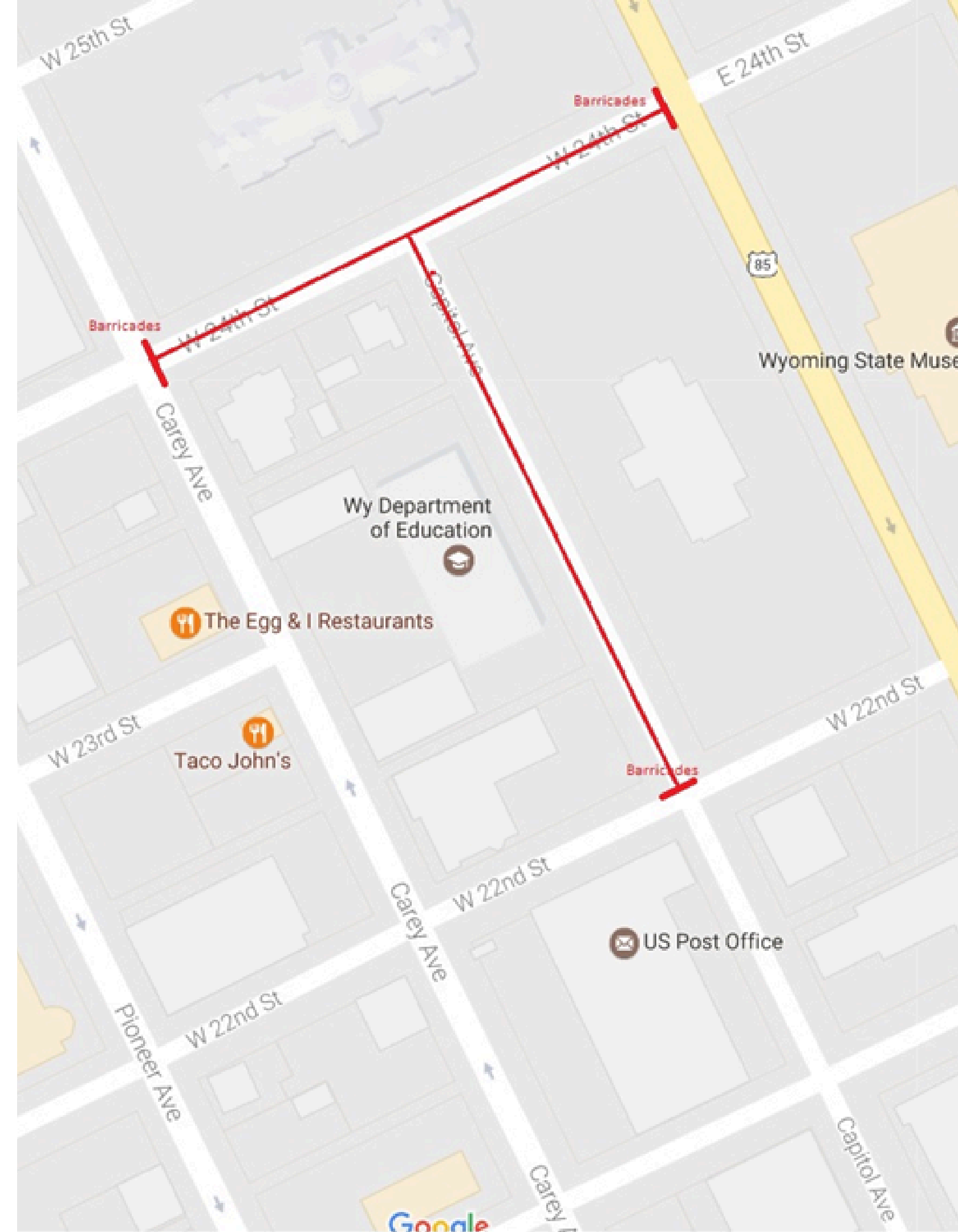
- New online permit process
 - www.cheyennepd.org/CNN
 - Scroll to the “Online Permit Application” link
 - Make sure it is filled out entirely.
 - The fee is waived.
 - Please provide a sketch of the block party and any streets involved and attach it to the forms.

Deadline to submit form is
Monday, June 15



Barricades/Street Closures

- Indicate if you need roads closed in your neighborhood.
- Include a sketch/Google Map drawing of where you would like barricades placed.
- We will reach out to Block Captains to coordinate barricade drop-off.
- The barricades can be set up an hour before the block party begins and must be taken down when the party concludes.
- We will come to pick them up the following day.



Trash Pick-up

- ***If you cannot wait until your regular pick-up day:***
 - Call City Sanitation by noon on July 10th to schedule an extra pick-up.
 - Let them know:
 - You are a block party captain and you need an extra pickup for “x” amount of containers at “x” address.
 - The city will send orders for the trash drivers to pick them up either Friday or Saturday.
- If you are hosting a large party and need an extra bin dropped off, call the Sanitation Division.

Trash Pick-up

- Gabrielle Kailey: 307-637-6230
- Sanitation Division: 307-637-6440



Sponsors

- Some parties receive donations from local businesses.
- Please forward any of your sponsors to me so we can give them recognition in any way we can.
 - Social media shout-out
 - Block party digital map
 - T-shirt
 - Logo (if they donate to ALL block parties)
 - Name (if they donate to an individual party)
- There is a sponsor section in the digital packet.



Invitations

- Send to whomever you want, you can make copies of the posters and retrieve digital copies from the CPD website
- You are responsible for sending out/advertising your party, so make as many as you require
- Sample invites available at www.cheyennepd.org/CNN



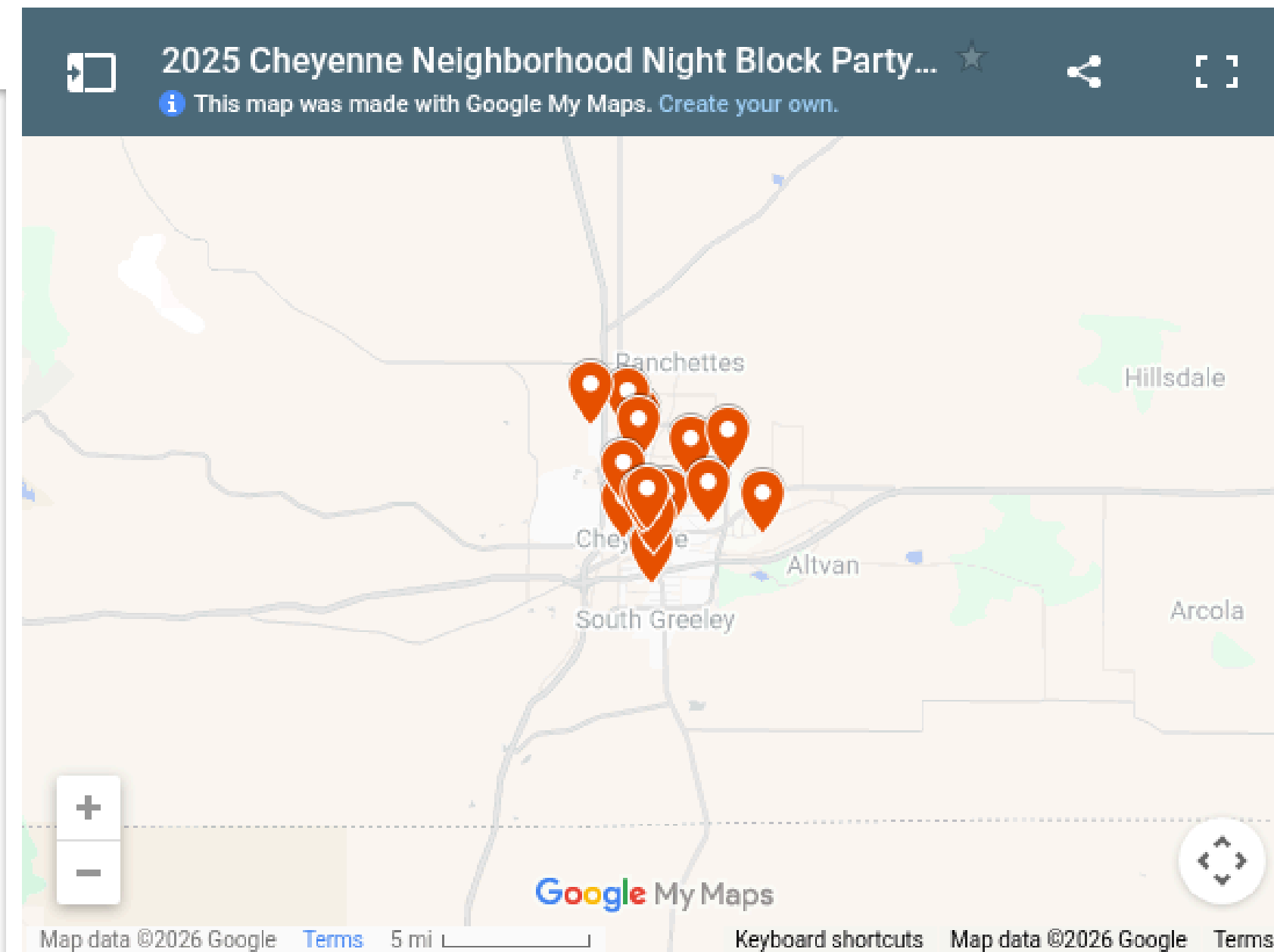
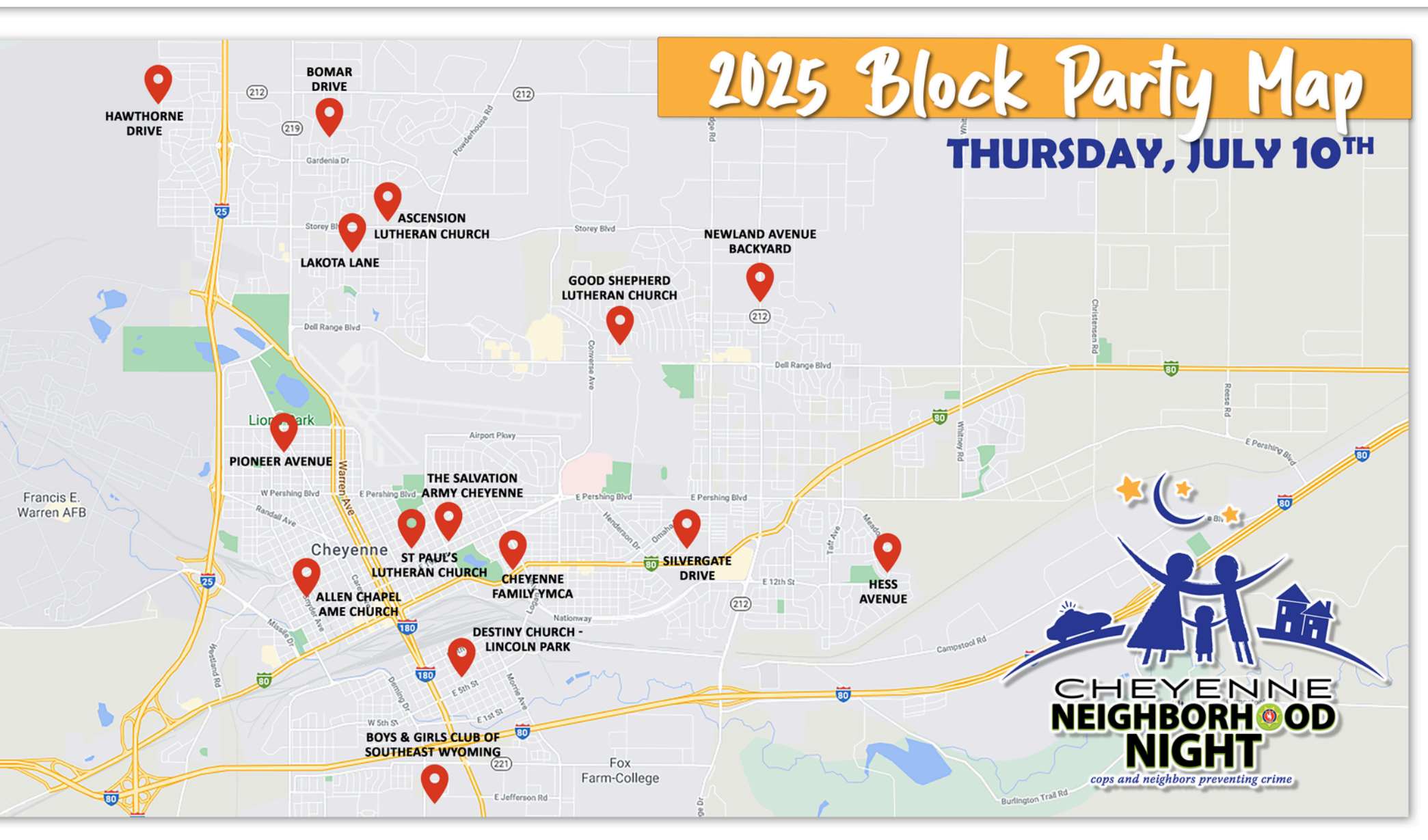
The Day Before...

- On Wednesday, July 8 (the day before the event), we will have tote bags ready for you to pick up at the Public Safety Center. Tote bags will contain:
 - Signed party permit
 - T-shirts, aprons
 - Swag items
- Beverage pick-up
- Anytime from 9:00 a.m. – 5:00 p.m.
- If you are unable to stop by, let me know, and I will be happy to deliver.



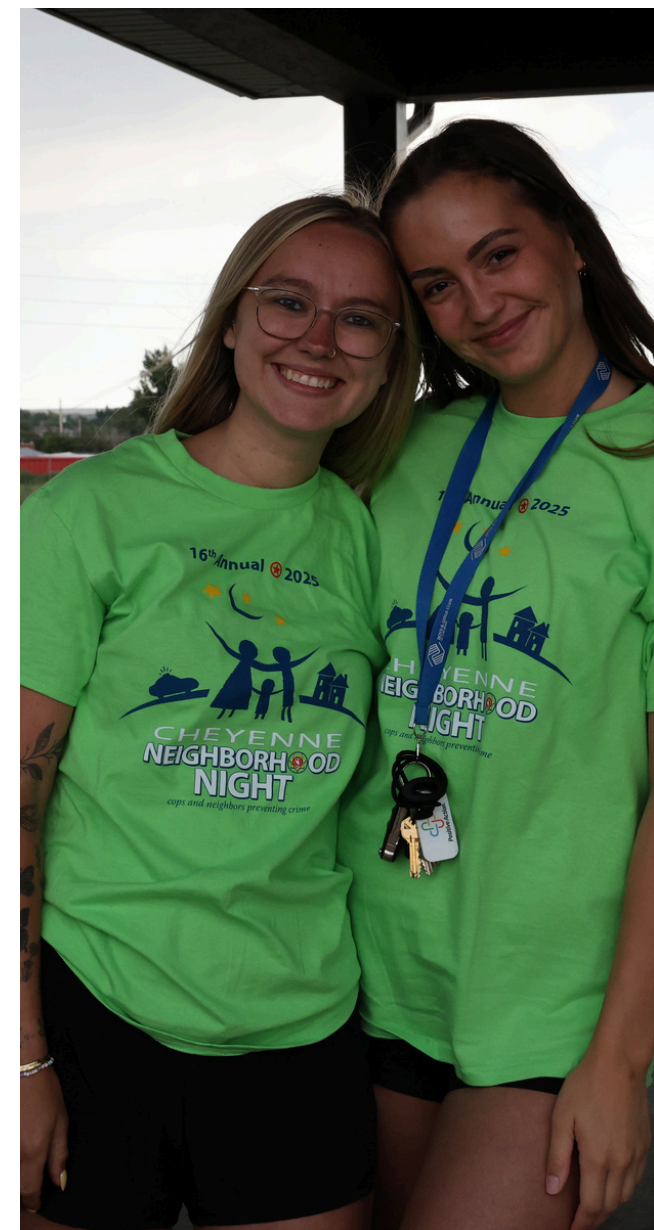
Digital Map

- Once your permits have been approved, we will share a Block Party Map with the public.
- ***Please let me know if you DO NOT want your party featured on the map.***
- We plan to share this across our social media channels.



Photos!

- We want to see your Block Party photos!
- If you take photos during your party, please consider sharing them with us!
- We want to show off each and every party. You can forward them along to my email, afarkas@cheyennepd.org or text 307-275-1194.



Send in your photos:

- (307) 275-1194
- afarkas@cheyennepd.org

Contact Information

Alex Farkas, Public Information Officer

afarkas@cheyennepd.org

(307) 275-1194

Questions?



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